# NOTICE OF SALTHOUSE PARISH COUNCIL MEETING

You are hereby summoned to attend the Salthouse Parish Council Meeting at Salthouse Village Hall, Cross Street, Salthouse, Holt, Norfolk NR25 7XH on **Monday 18th December 2023** at **7pm**

Aileen Beck

Aileen Beck Locum Clerk

13th December 2023

# AGENDA

## WELCOME TO THE NEW COUNCIL

To allow any councillors yet to sign their Acceptance of Office forms to do before the meeting continues.

## ATTENDANCE

To note those present and consider apologies for absence.

## DECLARATIONS OF INTEREST AND DISPENSATIONS

## MINUTES OF PREVIOUS MEETING

To accept the minutes of the last Parish Council Meeting held on 9th August 2023.

## APPOINTMENT OF LOCUM CLERK

To ratify the appointment of Aileen Beck as the locum clerk.

## APPOINTMENT OF A VICE CHAIR

## PLANNING

1. To consider planning application PF/23/2553 regarding demolition of farm buildings and erection of 5 dwellings at land to the east of Cross Street, Salthouse, Holt. Comments due by 01/01/2024.
2. To consider how future planning applications will be considered: whether meetings will be called for each and every planning issue, whether an extension to be requested or delegation to the Clerk.
3. To receive an update on any applications submitted since the last parish council meeting.

## FINANCIAL & ADMINISTRATIVE MATTERS

* 1. To receive an update on the current banking arrangements and to agree new signatories and correspondence address.
	2. To note the payments to be made as per circulated schedule.
	3. To agree meeting dates for 2024.
	4. To receive an update regarding the insurance cover for the village event on 21st December 2023.
	5. To discuss the amendments required to the Standing Orders and Financial Regulations, note the existing Complaints Procedure and to consider implementing the Code of Conduct and Publication Scheme.
	6. To discuss training requirements.

## ALLOTMENTS

* 1. To receive an update on the current arrangements and financial situation.
	2. To acknowledge the Notice from Norfolk County Council regarding the rent increase from 6th April 2025.
	3. To confirm the allotment rents due and to arrange collection of rent.

## VILLAGE ISSUES

To note matters arising from the August meeting and discuss any outstanding issues:

* 1. Village Green
	2. Salthouse Heath
	3. Bus Shelter
	4. Footpath at Cross Lane/Grouse Lane
	5. Speed cameras on the coast road
	6. Speeding through the village, including purchase of signs agreed at item 8.3 in August 2023
	7. Improvements to the pond area
	8. Play area – annual inspection completed, volunteer required to undertake regular checks
	9. Defibrillator – volunteer required to undertake checks

## BUDGET

To consider the draft budget proposal for 2024/25.

## PRECEPT

To consider the precept request for 2024/25 – to be submitted to North Norfolk District Council by 31st January 2024 once budget agreed.

## PUBLIC FORUM

To receive reports from District and County Councillors and comments from members of the public relating to items on the agenda. Item to last no more than 10 minutes.

## ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: To be confirmed

Deadline for requests for inclusion on the next agenda to reach the clerk: to be confirmed