# NOTICE OF SALTHOUSE PARISH COUNCIL MEETING

You are hereby summoned to attend the Salthouse Parish Council Meeting at Salthouse Village Hall, Cross Street, Salthouse, Holt, Norfolk NR25 7XH on **Monday 22nd January 2024** at **7pm**

Aileen Beck

Aileen Beck Locum Clerk

17th January 2024

# AGENDA

## ATTENDANCE

To note those present and consider apologies for absence.

## DECLARATIONS OF INTEREST AND DISPENSATIONS

## MINUTES OF PREVIOUS MEETING

To accept the minutes of the last Parish Council Meeting held on 18th December 2023.

## PUBLIC FORUM

* 1. To receive reports from District and County Councillors.
	2. To receive comments from members of the public relating to items on the agenda. Item to last no more than 15 minutes.

## CORRESPONDENCE

## PLANNING

1. To consider planning application PF/23/2553 regarding demolition of farm buildings and erection of 5 dwellings at land to the east of Cross Street, Salthouse, Holt. Extension granted to 23/01/2024.
2. To receive an update on any applications submitted since the last parish council meeting.

## FINANCIAL & ADMINISTRATIVE MATTERS

* 1. To receive an update on the current banking arrangements and to agree new signatories and correspondence address.
	2. To discuss the existing Salthouse website and make arrangements to pay the fees due.
	3. To discuss costs regarding the hire of Salthouse Village Hall.
	4. To consider the costs of (i) appointing solicitors to review allotment arrangements and (ii) cost of joining the National Allotment Society at £55 plus VAT per annum.
	5. To note any payments to be made.
	6. To discuss communication with residents.
	7. To agree meeting dates for 2024.
	8. To discuss training requirements.

## ALLOTMENTS

* 1. To provide an update and discuss issuing invoices.
	2. To set a date for councillors to hold a meeting regarding the allotments.

## VILLAGE ISSUES

To receive updates on the following:

* 1. Bus Shelter.
	2. Footpath at Cross Lane/Grout’s Lane.
	3. Overnight campervan parking at the beach – allocate reserves for signs.
	4. Play area – rota required for volunteers to undertake regular checks.
	5. Defibrillator – rota required for volunteers to undertake regular checks.

## BUDGET & PRECEPT

* 1. To consider the draft budget proposal for 2024/25.
	2. To consider the precept request for 2024/25 – to be submitted to North Norfolk District Council by 31st January 2024 once budget agreed.

## ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: To be confirmed

Deadline for requests for inclusion on the next agenda to reach the clerk: to be confirmed

Other village matters – please email salthouseclerk@gmail.com with any concerns

Policies including Biodiversity, Code of Construction, Code of Conduct, Standing Orders, Financial Regulations

The Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature:

1. **EMPLOYMENT MATTERS**

To discuss appointment of a locum clerk and matters arising therefrom.